

**WASHINGTON CITY COUNCIL MINUTES**  
**Regular Meeting – City Hall**  
**December 2, 2024**

**1. Call to order by Mayor Garrett Edgar.**

**2. Roll Call.**

Present:                 Garrett Edgar, Mayor  
                              Amy Anderson, Council Member  
                              Mary Ann Crome, Council Member  
                              Jerry Fuhrken, Council Member  
                              Terry Morse, Council Member  
                              Carolyn Pinnick, Council Member

Absent:

Staff Present:         Carl Chalfant, City Administrator  
                              Denise Powell, City Clerk  
                              Caroline Scoville, Full-time EMT

Others:                 Ethan and Carly Sweetser, Washington  
                              Jonathan Matlack, Race Track Committee  
                              Brandon Hubbard, Washington Ball Association

**3. Approval of Agenda.**

Motion to approve the agenda as amended to add an executive session as presented by Pinnick and seconded by Crome.

Vote:   Ayes:   Amy Anderson  
                  Mary Ann Crome  
                  Jerry Fuhrken  
                  Terry Morse  
                  Carolyn Pinnick

**4. Citizens Comments.**

None.

**5. Minutes.**

Motion to approve the minutes of the regular meeting of November 4, 2024, and special meeting minutes of November 19, 2024, by Pinnick and seconded by Morse.

Vote:   Ayes:   Amy Anderson  
                  Mary Ann Crome  
                  Jerry Fuhrken  
                  Terry Morse  
                  Carolyn Pinnick

**6. Appropriations Ordinance 2024-12.**

Motion to approve appropriations ordinance 2024-12 by Pinnick and seconded by Anderson.

**7. EMT Class Request.**

Motion to grant permission to Caroline Scoville to hold an EMT Class at the Emergency Services Building beginning January 2025 by Crome and seconded by Morse.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Motion to enter into the Field Internship Agreement & EMT Initial Training Contract between Caroline Scoville and the City of Washington and authorize Service Director Leland S. Cook and Mayor Garrett Edgar to sign as indicated by Pinnick seconded by Morse.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**8. Race track Request.**

Motion to allow Washington Speedway to close E Street as proposed for racing events in 2025 contingent upon delivery of proof of liability insurance by Pinnick and seconded by Crome.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Matlack discussed temporary fencing during racing events using snow fence and blocking E Street from the road south of the sale barn to the southwest corner of the ball field. People would be stationed at both ends so that EMS/Fire would be able to exit immediately if necessary and the road would close around 3 p.m. and open immediately upon completion of the last race according to Matlack. A map of his proposal was given to the council for review.

**9. Executive Session.**

Motion to enter into executive session to discuss financial information and trade secrets of a private business relating to financial affairs of second parties with the Mayor, Council, City Administrator and Ethan and Carly Sweetser to return at 7:18 pm by Crome and seconded by Pinnick.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**10. Laundry.**

Consensus of the Council was to extend the laundry service contract for mops, rugs and shop towels to coincide with the uniform agreement.

**11. Refuse Service Bids.**

Motion to approve the bid from Parrack Trash Service for refuse service for 2025-2026 in the amount of \$1,500 per year by Morse and seconded by Pinnick.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**12. Pool Paint Bids.**

Motion to approve the base bid from Ashton Kate Sandblasting & Painting in the amount of \$31,875 and alternate #1 resurfacing of the diving board in the amount of \$500 to be paid out of the general fund swimming pool budget by Crome and seconded by Fuhrken.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**13. Cereal Malt Beverage Licenses.**

Motion to approve 2025 cereal malt beverage licenses for Casey's Retail Company, Leiszler Oil dba Short Stop #25, and Washington Bowl by Crome and seconded by Morse.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**14. Refuse Hauler Licenses.**

Motion to approve 2025 refuse hauler licenses for Parrack Trash/Get Er Dumped, Jones Trash Service, Durflinger Disposal Service and Temps Disposal Service, Inc., by Morse and seconded by Anderson.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**15. AFLAC.**

Motion to update City's AFLAC plan year to 1/1/2025 through 12/31/2025, and authorize the Mayor to execute an Employer's Acknowledgement reflecting the same by Morse and seconded by Crome.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**16. Ball Association Concession Stand.**

Brandon Hubbard, Washington Ball Association, visited with the Council about the bathroom, concession and storage building they are wanting to construct. He said Tyler Holle was drafting the plans and also discussed their funding that includes \$70,000 from the Larry Davison Memorial gifted to the City and \$1,500 in donations. The association plans to apply for a T-Mobile grant up to \$50,000 and will receive a donation from Washington Rotary Festival of Trees event.

Hubbard said he hope to have plans along with bid specs to the city staff so the bid can go in the December 12, 2024, newspaper; bid opening December 27<sup>th</sup> and recommendation made to staff by January 2, 2025, to present to the Council at the January 6, 2025, council meeting.

The current bathroom, concession and storage building will be tested for asbestos this week according to City Administrator Carl Chalfant.

#### 17. City Administrator Report.

- a) **Engine Braking.** Consensus of the Council was to purchase new signs that say “Engine Breaking Prohibited.” City Administrator Carl Chalfant will visit with KDOT about using their sign post. Councilman Jerry Fuhrken will visit with Sheriff Justin Cordry about enforcement.
- b) **C Street Project.** Staff is awaiting cold mix material to complete the west 12 feet of resurfacing C Street between 4<sup>th</sup> & 5<sup>th</sup> Street.
- c) **Old City Hall Lot.** Council discussed how to proceed with proposals and stipulations for the old city hall lot for it to remain a business or commercial use and not allow it to be a storage facility. Consensus of the council was to use the Homestead Commercial/Industrial application to accept proposals which shall include type of business, number of jobs created, proposed construction date, detail drawing of structure and a business plan. Staff will advertise for proposals.
- d) **Old City Hall Debris.** Staff received test results that all 50 samples of the old city hall debris from the first location tested negative for asbestos. The second site is scheduled to be tested the week of November 25.
- e) **Code Violations.** City Attorney Elizabeth Hiltgen reported she has yet to receive the Certificate of Title back on 321 W 5<sup>th</sup> Street property. “If Carl is ready to submit written findings on this property (and any others) he can start on those, my concern is adopting a Resolution and setting a hearing absent clarification on who we are required to send notice to,” said Hiltgen.
- f) **Uniform Policy.** Consensus of the Council was to order uniforms for public works employees upon successful completion of probationary period. Council asked staff to order safety vests with City of Washington on the back for employees to wear when on private property within the city.
- g) **Engines.** KDHE was unable to inspect the opacity on November 5<sup>th</sup>. Council Member Terry Morse reported November 26, 2024, that Farabee was in town and pulled all the injectors on engine nine of which seven failed, five were repairable, two were replaced with new. Morse also reported that Farabee was adjusting the cam timing and removed a link out of the timing chain so that the timing was factory set. There is still a problem with differential pressure. Farabee planned to be back next week to look into it. The plan is to have engines nine and ten tested on 12<sup>th</sup>, as must be done by 15<sup>th</sup> or the City will lose capacity credits.

Mayor Garrett Edgar asked what the next step would be if the engines do not pass opacity testing. Will the contractor be responsible for the loss capacity payments, asked Council Member Fuhrken. City Administrator Chalfant stated the contract was for dual fuel usable engines. Staff was asked to visit with City Attorney Hiltgen about calling the performance bond if necessary.

- h) **Storm Sewer.** Ohlsen’s Right of Way & Maintenance, Inc. placed an updated utility locate Monday to replace the storm sewer pipe between Second and Third street south of Crest Street.
- i) **Free Library.** Consensus of the Council was to allow the Rotary Club to place a free library station at the park. Rotary will be responsible to maintain and any damages to the station.

#### 18. City Clerk’s Report.

- a) **Reports.** The Library and Fire minutes for November and Washington County Senior Citizens Meal Site accounting for September and October are enclosed for review.

**19. Council Member Reports.**

No reports.

**20. Executive Session.**

Motion to enter into executive session to discuss employee evaluation and job performance for non-elected personnel to include the Mayor, Council, and City Administrator to resume in the Council chambers at 9 p.m. by Anderson and seconded by Morse.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Motion to enter into executive session to discuss employee evaluation and job performance for non-elected personnel to include the Mayor, Council, and City Administrator to resume in the Council chambers at 9:30 p.m. by Anderson and seconded by Morse.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Motion to enter into executive session to discuss employee evaluation and job performance for non-elected personnel to include the Mayor, Council, City Administrator, and City Clerk to resume in the Council chambers at 10:00 p.m. by Anderson and seconded by Morse.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Motion to enter into executive session to discuss employee evaluation and job performance for non-elected personnel to include the Mayor and Council to resume in the Council chambers at 10:15 p.m. by Anderson and seconded by Morse.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Motion to enter into executive session to discuss employee evaluation and job performance for non-elected personnel to include the Mayor, Council, and City Administrator to resume in the Council chambers at 10:25 p.m. by Anderson and seconded by Morse.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Motion to give wage increases effective with the first pay date in January as follows: emergency medical technicians, first responders and ambulance assistant's weekday, weekend and standby; city administrator; city clerk; city treasurer; public works superintendent; water, wastewater and street operator #1; electric distribution

superintendent; electric lineman #1; fulltime EMT; and power plant operator #2 a 4% increase by Pinnick seconded by Crome.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Consensus of the Council is to have the city attorney draft an ordinance to increase reimbursement to firemen by 4% a year for the next five years.

Motion to adjourn to 5 p.m. Thursday, Dec. 26 by Crome and seconded Pinnick

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Adjourned at 10:39 p.m.

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**Denise M. Powell, City Clerk**