

WASHINGTON CITY COUNCIL MINUTES
Regular Meeting –City Hall
August 3, 2020

1. Call to order by Council President.

2. Roll Call.

Present: Don Imhoff, Council Member
Kevin Elder, Council Member
Roxanne Schottel, Council President
Absent: Ryan Kern, Mayor
Melanie Bryant, Council Member
Theresa Herrs, Council Member
Staff Present: Carl Chalfant, City Administrator
Denise Powell, City Clerk
Others: Chris Pannbacker, Washington County News
Gene Martin, Washington

3. 2021 Budget Hearing.

Motion to open public hearing to hear public comments regarding the proposed 2021 budget by Imhoff and seconded by Elder.

Vote: Ayes: Kevin Elder
Don Imhoff
Roxanne Schottel

Motion to close the public hearing by Imhoff and seconded by Elder.

Vote: Ayes: Kevin Elder
Don Imhoff
Roxanne Schottel

Motion to approve the 2021 budget as published by Imhoff and seconded by Elder.

Vote: Ayes: Kevin Elder
Don Imhoff
Roxanne Schottel

4. Citizens Comments.

Gene Martin visited with Council about Housing Demolition. Martin plans to move forward with demolition and disposal of his house at 502 W 2nd Street and is asking the City to assist.

Consensus of the Council was to place Housing Demolition on the September agenda.

5. Minutes.

Motion to approve the minutes of the regular meeting held July 6, 2020, by Imhoff and seconded by Elder.

Vote: Ayes: Kevin Elder
Don Imhoff
Roxanne Schottel

6. Appropriations Ordinance 2020-08.

Motion to approve appropriations ordinance 2020-08 by Imhoff and seconded by Elder.

Vote: Ayes: Kevin Elder
Don Imhoff
Roxanne Schottel

7. B Street Project.

Motion to approve and authorize the Council President Roxanne Schottel to sign the City's share of the Contractor's Application for Payment No. 3 from Vogts Parga Construction in the amount of \$120,874.79; and Change Order No. 2 by Elder and seconded by Imhoff.

Vote: Ayes: Kevin Elder
Don Imhoff
Roxanne Schottel

8. Ordinance No. 806.

Motion to adopt Ordinance No. 806, AN ORDINANCE AMENDING A CERTAIN SECTION OF CHAPTER VI, ARTICLE 3, OF THE CODE OF THE CITY OF WASHINGTON, KANSAS, REGARDING THE DISCHARGE OF FIREWORKS WITHIN THE CITY LIMITS OF THE CITY OF WASHINGTON, KANSAS, by Elder and seconded by Imhoff.

Vote: Ayes: Kevin Elder
Don Imhoff
Roxanne Schottel

9. Employee Resignation.

Motion to accept the resignation of summer help employee Kylee Nikkel effective July 16, 2020, by Imhoff and seconded by Elder.

Vote: Ayes: Kevin Elder
Don Imhoff
Roxanne Schottel

10. Executive Session Non-Elected Personnel.

Motion to enter into executive session to review application and resume for lineman for non-elected personnel to include the Council, City Administrator, City Clerk and City Attorney to resume in the Council chamber at 7:30 p.m. by Elder and seconded by Imhoff.

Vote: Ayes: Kevin Elder
Don Imhoff
Roxanne Schottel

Motion for City Administrator Carl Chalfant to offer employment to Alexander Crane as lineman by Elder and seconded by Imhoff.

Vote: Ayes: Kevin Elder
Don Imhoff
Roxanne Schottel

Motion to enter into executive session to discuss employee performance for non-elected personnel to include the Council, City Administrator, City Clerk and City Attorney to resume in the Council chamber at 7:36 p.m. by Elder and seconded by Imhoff.

Vote: Ayes: Kevin Elder
Don Imhoff
Roxanne Schottel

11. Water Project.

Motion to approve and authorize Council President Roxanne Schottel to sign Contractor's Application for Payment No. 5 from Orr Wyatt Streetscapes in the amount of \$418,697.36 for by Elder and seconded by Imhoff.

Vote: Ayes: Kevin Elder
Don Imhoff
Roxanne Schottel

12. Dump Truck.

Motion to authorize the City Administrator to bid up to \$45,000 for a 2011 Freightliner Class M2 dump truck by Elder to by Imhoff.

Vote: Ayes: Kevin Elder
Don Imhoff
Roxanne Schottel

City Administrator asked to bid on dump truck to replace the 1991 International dump truck.

13. City Attorney Report.

- a) **Cedar Hills Golf Course.** City Attorney Elizabeth Hiltgen gave an update regarding the property tax exemption request for the Cedar Hills Golf Course stating the application was completed and mailed.

City Attorney Elizabeth Hiltgen stated she had an appointment to visit with City Administrator Carl Chalfant to discuss updates to the Utility Billing Ordinance, negotiation of well property, bylaws of ball association and memorandum of understanding between City and Library.

14. City Administrator Report.

- a) **EMS Inspection.** The Kansas Board of EMS inspected the ambulance service on July 16, 2020, with no deficiencies found.
- b) **Summer.** Ball season is complete. The last day for the swimming pool will be Saturday, August 15, 2020, unless otherwise directed.
- c) **League of Kansas Municipalities Conference.** The League of Kansas Municipalities Conference will be virtual in October. The League will be releasing a schedule of events in the coming weeks.
- d) **Incident.** Jaisen Zimmer, summer employee, slid his personal vehicle into the south wall of the city shop on his way to work July 23. A few sheets of tin were damaged.
- e) **Voltage Conversion Mutual Aid.** Staff has been waiting on an estimate and schedule from Scott from Clay Center Public Power. This may be pushed back to the fall due to staffing issues and weather.
- f) **Mill Creek Streambank Stabilization.** The Mill Creek Streambank Stabilization project is complete.
- g) **Roof Update.** Staff has heard nothing from McGee Roofing on damages from the roofing project. Rick Applegarth reported that there were not leaks at the power plant.

15. City Clerk Report.

- a) **STO & UPO.** Consensus of the Council was to wait another year to update the Standard Traffic Ordinance and Uniform Public Offense Code.
- b) **Mill Creek Bank Stabilization.** Staff received reimbursement from USDA in the amount of \$154,117.91 for the Mill Creek Bank Stabilization.
- c) **Library.** Josh McKinzey, project manager with Milbourn Construction, notified staff on Thursday, July 20, 2020, that all materials were to be delivered on July 31, 2020, and work would begin on roof replacement at the library Monday, Aug. 3, 2020.
- d) **Reports.**
The June 2020 financials for the Washington County Senior Citizens Meal Sites and June Library board minutes were given to the Council for review.

16. Reports.

Roxanne Schottel.

- a) **SPARKS funding.** Council Member Roxanne Schottel asked if the City had applied for SPARKS funding. She wanted to make sure staff was aware it was available.

Motion to adjourn by Imhoff second by Elder.

Vote: Ayes: Kevin Elder
Don Imhoff
Roxanne Schottel

Meeting adjourned at 7:37 p.m.

Denise M. Powell, City Clerk