

WASHINGTON CITY COUNCIL MINUTES
Regular Meeting – City Hall
January 3, 2023

1. Call to order by Mayor.

2. Roll Call.

Present: Ryan Kern, Mayor
Jerry Fuhrken, Council Member
Theresa Herrs, Council Member
Terry Morse, Council Member
Roxanne Schottel, Council Member
Absent: Carolyn Pinnick, Council Member
Staff Present: Carl Chalfant, City Administrator
Denise Powell, City Clerk
Others: Cynthia Scheer, Washington County News

3. Citizens Comments.

No public comments.

4. Minutes.

Motion to approve the minutes of the regular meeting held December 5, 2022 and adjourned meeting held December 29, 2022 by Schottel and seconded by Morse.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Terry Morse
Roxanne Schottel

5. Appropriations Ordinance 2023-01.

Motion to approve appropriations ordinance 2023-01 by Herrs and seconded by Morse.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Terry Morse
Roxanne Schottel

6. GAAP Waiver Resolution.

Motion to approve Resolution 2023-01 authorizing the City of Washington to waiver from generally accepted accounting principles and operate on the cash basis system by Schottel and seconded by Fuhrken.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Terry Morse
Roxanne Schottel

7. Dedication of Public Utility Easement.

Motion to authorize the Mayor to sign Dedication of Public Utility Easement on Lot 17 in the City's Industrial Park as drafted by City Attorney Elizabeth Hiltgen by Schottel and seconded by Morse.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Terry Morse
Roxanne Schottel

8. Pickup.

Consensus of the Council was to authorize City Administrator Carl Chalfant to put a hold on a 2015 Ford F150 XL Extended cab pickup with 82,869 miles for \$21,000 from Federal Surplus to be purchased out of the Equipment Reserve Fund.

9. City Administrator Report.

a) **CMS Medicare Data Collection.** City of Washington ambulance service was selected as a mandatory participant in the Medicare Ground Ambulance Data Collection System (GADCS) program. Staff will be required to report information for the 12-month period beginning January 1, 2023. A software program has been created to assist providers with this, and Full-time EMT Caroline Scoville applied for and received a grant through one of our vendors for the program at no cost to the City.

b) **Power Plant Operator.** The city has not received any applications for a Power Plant Operator at this time.

c) **Drainage Waterway at Lagoons.** Staff is currently waiting on an estimate from Orval Jueneman's, who will be working on the drainage in the adjoining field, on land that is affected and owned by Dale Keesecker.

d) **Housing Demo.** Staff has received a quote for the removal of the structure from Orval Jueneman's for \$3,700.00, and will issue notice to proceed once all requirements and timelines have been met.

e) **Sewer.** City Administrator is currently working on an RFP package for sewer lining for the 2023 year. This will include requests from neighboring cities as in the past, and bids will be due back for the February council meeting.

f) **Playground Committee.** Notes from the Playground Committee were given to the Council along with the date of next meeting which is January 8.

10. City Clerk's Report.

a) **Thank You.** A Thank You from the Mark Nutsch Horse Soldier Monument and 9-11 Memorial Dedication committee were given to the Council.

b) **Reports.** The Washington County Senior Citizens Meal Site October 2022 financials and December Fire minutes were given to the Council for review.

11. Reports.

1. Morse

a) **Visitor's Center.** Morse inquired about a visitor's center and how to draw people off Highway 36 to the City's downtown. Updating the City's website to include things like the Horse Soldier Monument, Washington County Historical Society & Jail and placing brochures at the City's campground and motels were a few ideas.

b) **Transformer.** Morse asked about replacement of transformer wiring south of power plant that would also feed the water plant. City Administrator Carl Chalfant stated staff was seeking updated quotes which he hoped would be presented at the February meeting.

Meeting adjourned by Schottel and seconded by Herrs.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Terry Morse
Roxanne Schottel

Meeting adjourned at 6:51 p.m.

Denise M. Powell, City Clerk